

<b>Title</b>	<b>Part-time English Lecturers at the Global Education Center, Tokyo Kasei University</b>	
Institution	Tokyo Kasei University	
URL of department	<a href="https://www.tokyo-kasei.ac.jp/international/global/index.html">https://www.tokyo-kasei.ac.jp/international/global/index.html</a>	
Department	Global Education Center	
Job description	<p>1. Teaching: English IA(1st year, Speaking) and IIA (2nd year, Writing),</p> <p>2. Attendance: Some of the following classes.</p> <p style="padding-left: 40px;">Mondays and Wednesdays. For the second semester 2020, we are looking for those who can teach Mondays 3rd and 4th periods and Wednesdays 1st period.</p> <p style="padding-left: 40px;">1: 9:00 a.m. - 10:40 a.m.</p> <p style="padding-left: 40px;">2: 10:55 a.m. - 12:35 p.m.</p> <p style="padding-left: 40px;">3: 1:25 p.m. - 3:05 p.m.</p> <p style="padding-left: 40px;">4: 3:20 p.m. - 5:00 p.m.</p> <p style="padding-left: 40px;">5: 5:15 p.m. - 6:55 p.m.</p> <p style="padding-left: 40px;">*Tokyo Kasei's classes are 100 minutes long.</p> <p style="padding-left: 40px;">*Due to circumstances, the classes for the second semester may be carried out online.</p>	
	Address	1-18-1 Kaga, Itabashi-ku, Tokyo, 173-8602 (Nearest station : Jujo station on the Saikyo-sen line)
	Number of positions	2 positions
	Starting date	September 21, 2020
Research field	Humanities, Linguistics	
Job type	English lecturer, part-time	
Employment status	Part-time (Nontenured)	
Work location	Kanto district - Tokyo	
Qualification	<p>1. Master's degree or above in TESOL/TEFL, applied linguistics or a related area;</p> <p>2. English teaching experience at the university level;</p> <p>3. Native speaker proficiency of English with sufficient Japanese ability;</p> <p>4. Must be able to conduct classes in English to students with various levels of proficiency;</p> <p>5. Must be able to reside within or near Kanto area;</p> <p>6. Must understand the school policy and conduct the classes in accordance with it.</p> <p>7. Must have a work visa in Japan</p>	
Compensation	Salary: According to the university employment regulations (The details will be shown in the interview.)	
Deadline for application	June 25, 2020 Deadline for receiving application	
Application	Documents required:	

<p>/selection /notification of result /contact details</p>	<p>(1) CV (2) Photo pasted on specified paper (3) Brief personal history (4) Copy of your residence card</p> <p>*Please download the specified format from the below link</p> <p>*All the application materials you have submitted to us will only be used for the present recruitment.</p> <p>Submit applications to: Global Education Center, Tokyo Kasei University 1-18-1 Kaga, Itabashi-ku, Tokyo, 173-8602</p> <p>*Please write “Application for Part-time English Lecturer Position (GEC)” in red on the front side of the envelope, and send it by registered mail.</p> <p>*Application by e-mail will not be accepted.</p> <p>*Documents submitted with your application will not be returned, and will be discarded once the selection process has been completed. Academic publications submitted can be returned on request together with post-stamped and self-addressed envelope.</p> <p>Selection process: 1st screening: Review of application forms. 2nd: Interviews with those who have passed the first stage will be held at Tokyo Kasei University, or by online (around at the beginning of July). As part of the interview, the candidate will be asked to perform a demonstration “English IA” lesson. Travel expenses will not be reimbursed.</p> <p>Where to make contact: Global Education Center, Tokyo Kasei University E-mail: gec@tokyo-kasei.ac.jp (The title of the message should read: “Application for Part-time English Lecturer Position (GEC).”)</p> <p>*We do not respond to telephone inquiries.</p>
<p>Others</p>	<p>—</p>